



P.O. Box 539, Peddie 5640 SOUTH AFRICA
BUDGET AND TREASURY OFFICE

Supply Chain Management Unit
Cnr N2 and R345 Road, Peddie

Date	Person Dealing with Matter	Reference
06/09/2023	Ms N Ncapayi Manager	8/2/012/2023-2024

TRUMAN DEVELOPMENT PTY LTD

486 Ilitha Township
Qonce
5606

Tel: 00670831826
trumandevelopments@gmail.com

Dear Sir/Madam

NOTICE OF TENDER AWARD DECISION- Supply & Delivery, Medals, Trophies, Sport Equipment & Sportgear.

The above subject refers.

As the Accounting Officer, dully dellegated by Council, I am pleased to inform you that the Municipality has made a decision to award the Contract for the Supply & Delivery of medals, trophies, sport equipment, sportgear to your Company: **Truman Developments Pty Ltd** at a total contract amount of **R 42 190.00.** subject to the following specific terms and conditions:

- i. The Project shall encompass the contract for the Supply & Delivery of medals, trophies, sport equipment & sportgear, by your Company on terms and conditions as shall be stipulated by the Municipality and for the durations of the contract period not exceeding **(7 days)** from the date of acceptance of this offer by your Company.
- ii. Your appointment is approved as per the standard conditions of the above mentioned Tender.
- iii. The financial extent of this appointment is total rates of **R 42 190.00.**

1. GENERAL CONDITIONS OF AWARD

- a) The letter of acceptance is binding contract.
- b) The appointment is made in terms of the standard conditions of the tender, general conditions of the contract, special conditions of a contract and terms of reference.
- c) In accordance with Public Procurement Regulations, the Municipality is required to allow a standstill period of at least 14 calendar days to elapse between the announcement of the contract award decision and the date of the contract award.
- d) All previous correspondence if any, between the two parties in connection with this Bid, shall be deemed to be of no force and effect and shall be replaced by this Letter of Award.

2. DURATION

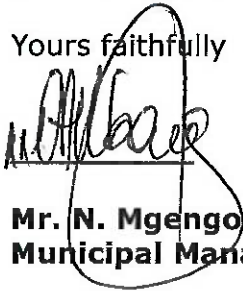
The Contract period will not exceed 1 week (7) days, commencing from the date of the acceptance letter of the award.

3. BUDGET

- a) The The project is allocated a total budget of **R 42 190.00**.
- b) Your Company shall be required to undertake the Supply & Delivery of medals, trophies, sport equipment & sportgear within the available budget and approved BOQ rates.
- c) All milestones for the allocated project shall be monitored and be evaluated in line with the approved standards by the municipality and to the satisfaction of the municipality.

Please indicate the acceptance of this appointment within **two (2) days** from receipt of this letter. The acceptance letter must be addressed to the Municipal Manager at the following address: Ngqushwa Municipality, Cnr N2 and R345 Road, Peddie 5640 or adlula@ngqushwamun.gov.za.

Yours faithfully



Mr. N. Mgengo
Municipal Manager

Date: ____/____/____

ACCEPTANCE OF APPOINTMENT

PROJECT NAME: NOTICE OF TENDER AWARD DECISION- Supply & Delivery of Medals, Trophies, sport equipment & sportgear.

CONTRACT NUMBER: [8/2/012/2023-2024]

I,, the authorised representative of, hereby accept the appointment for the above project in accordance with the terms and conditions detailed in the Letter of Appointment and the Service Level Agreement to be signed.

The contact details of our representative on the project team responsible for the implementation of the project are follows:

Name: _____

Tel: _____

Email: _____

We hereby confirm that we have adequate capacity to deliver the project and also professional indemnity insurance cover as required in terms of this agreement.

Signed at: _____ on this Day _____

Signature _____

Witness: _____ on this Day _____

Signature: _____