

Vacancy

Ngqushwa Municipality incorporating Hamburg, Peddie Town, rural and portion of King Williams Town rural invites suitably qualified and experienced candidates to apply for the following position:-

Department : Community Services
Position : Supervisor: Driver's License (DLTC)
Basic Salary : R 166 104 – R 215 615 p.a. (Task Grade 10)

Requirements:-

- Grade 12 with Traffic Diploma
- Grade A Examiners Diploma
- Registration of Traffic Officer and Registered Natis User
- Valid A and EC driver's license
- 2 years' experience as Supervisor DLTC
- Knowledge of National Road Traffic Act and other legislations

Duties

- Must be able to control the operations of the testing centre
- To supervise and control learners and driver's license examiners
- To ensure and control the issuing of relevant documents
- Must be able to prepare relevant reports within the section and give feedback to the Manager: Traffic Services
- Must be able to supervise staff by carrying out random quality audits
- Be able to investigate staff behavior, complaints and grievances and take action when required to do so
- Be able to command emergency/operational scenes

Interested persons should address their applications together with comprehensive curriculum vitae, certified copies of qualifications and the names of at least three contactable references, to the **Municipal Manager, PO Box 539, Peddie, 5640.**

Enquiries can be directed to the **Human Resources Manager, Mr. Mkhusele Mxekezo** at **040 6733 095.**

NB:

- No faxed or e-mailed applications will be accepted
- Shortlisted applicants will be subjected to competency assessment and vetting processes
- Only certified copies of certificates, ID and driver's license accepted.
- Canvassing of Councillors and/or officials will result to disqualification of your application
- Only the shortlisted and successful applicants would be contacted, therefore if you have not heard from us within 30 days after the closing date regard yourself as unsuccessful, however the Municipality appreciates your interest and wishes you the best in your career.
- Ngqushwa Municipality is under no obligations to fill the post after advertisement thereof.
- Applicants with disabilities are encouraged to disclose their disability status on their application.
- Preference will be given to applicants from designated groups in line with Employment Equity Act & Plan.

Closing date: 27 July 2015

Mr. TT. Mnyimba
Municipal Manager