

Tel.: 040 6733 095
Fax: 040 6733 771



PO Box 539
Peddie
5640

VACANCIES

Department : Office of the Municipal Manager
Position : Audit & Performance Management Committee Members (X4)
Remuneration Package : Negotiable

Ngqushwa Local Municipality is a Category B Municipality established in terms of the Municipal Structures Act. The municipality invites applications from suitably qualified persons to serve as members of its Audit Committee as required by the Municipal Finance Management Act (MFMA), Act No. 56 of 2003.

REQUIREMENTS: A relevant degree or equivalent qualification in Accounting, Risk Management or Auditing or Chartered Accountant (CA) or Certified Internal Audit (CIA). Proven expertise and experience in the fields of Financial Management; Risk Management; Legal, Actuarial, Information Technology, Performance Management and Internal Auditing is a pre requisite. Excellent communication skills (verbal and written). Applicants must not be in the employment of any government institution. Knowledge of the Municipal Finance Management Act, GRAP Standards and legislation governing the public sector will serve as an added advantage. Applicants must also possess not less than 10 years management experience in any of the specialist areas enlisted above.

DUTIES: The Audit Committee will carry out its responsibilities as legislated by the Municipal Finance Management Act and Treasury Regulations, and operate according to its approved charter. The roles and responsibilities of the Audit Committee are clearly defined in the approved charter of the Committee. The Audit Committee will fulfil its oversight responsibilities to ensure that Council maintains effective, efficient and transparent systems of financial and risk management and internal control. The Committee will review the effectiveness of the Internal Audit Activity and provide direction; the work of external auditors and Council's financial statements. The Audit Committee will also ensure compliance with legislation and assist the Accounting Authority in the effective execution of their responsibilities by reporting and making recommendations to the Accounting Authority on a regular basis.

TERMS OF OFFICE AND REMUNERATION:

The term of office of appointed candidates will be 3 years, after which it will be reviewed by Council. Persons appointed to the Audit Committee will be remunerated at rates commensurate with the approval from the Council.

Interested persons should address their applications together with comprehensive curriculum vitae, certified copies of qualifications and the names of at least three contactable references, to the **Municipal Manager, PO Box 539, Peddie, 5640**. Enquiries can be directed to the **Director Corporate Services, Mrs. N. Mazwayi** at **040 6733 095**.

NB:

- No faxed or e-mailed applications will be accepted and shortlisted applicants will be subjected to competency assessment and vetting processes.
- Only certified copies of qualifications, ID and driver's license will be accepted.
- Canvassing of Councillors and/or officials will result to disqualification of your application.
- Only the shortlisted and successful applicants would be contacted, therefore if you have not heard from us within 30 days after the closing date regard yourself as unsuccessful, however the Municipality appreciates your interest and wishes you the best in your career.

Closing date: 03 February 2017

Mr. TT. Mnyimba
Municipal Manager