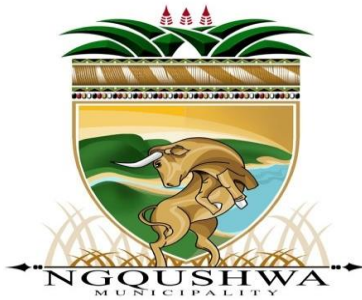


Tel.: 040 6733 095
Fax: 040 6733 771



PO Box 539
Peddie
5640

VACANCIES

Ngqushwa Municipality incorporating Hamburg, Peddie Town, rural and portion of King Williams Town rural invites suitably qualified and experienced candidates to apply for the following position:-

Department : Budget & Treasury Office
Position : Finance Management Internship
Salary : R 91 275.60 per annum

Requirements:-

The candidate should hold as a minimum, a three year Bachelor's Degree or National Diploma with majors in Accounting, Economics or Finance including either Risk Management and/or Auditing among others.

The intern will sign an internship agreement which is in addition to the employment contract. The effect of the agreement is to ensure commitment to the programme which require, amongst other, full participation in the educational and workplace assignments and observance of policies and procedures. The candidate must be between the ages of 21 and 35.

INTERNSHIP OVERVIEW

The MFMIP is a structured professional training and work experience programme with the goal of providing high quality training and practical exposure in all aspects of a Municipal Budget and Treasury Office which is governed by the Municipal Finance Management Act, Act 56 of 2003 and the underlying reforms. The programme has a logical training sequence that builds on the skills and competencies acquired during University and Technikon training. It ends where appropriate, with the credits or a qualification in Municipal Finance Management in line with the Municipal Minimum Competency Regulations, Gazette 29967 of June 2007

Department : Community Services
Position : General Assistant X 1
Basic Salary : R 79 420.50 – R 89 398.28 p.a (Task grade 3)

Requirements:-

- Minimum of grade 10
- Good physical strength and stamina, willingness and ability to work under varying climate conditions
- Ability to understand and follow oral and written instructions
- Ability to perform duties and responsibilities allocated to him/her including responsible job related experience

Duties:-

- Ability to work unsupervised
- Works in the garbage disposal areas and sort the recyclables and non-recyclables
- Empties garbage from the refuse removal truck and dumps it to the garbage disposal site or area

- Able to sweep and remove garbage
- Keeping parks, grounds and cemetery cleaning by cutting and collecting grass
- Ability to clean drains and manholes
- Ability to patch pot holes around Peddie town and surrounding areas
- Keeping pavement clean

ERRATUM

An advert was sent out on the 01/08/2016 for the position of the **Manager: Project Management Unit**.

Please note that the position is for **5 year fixed term contract**.

Interested persons should address their applications together with comprehensive curriculum vitae, certified copies of qualifications and the names of at least three contactable references, to the Municipal Manager, PO Box 539, Peddie, 5640.

Enquiries can be directed to the Human Resources Manager, Mr. Mkhusele Mxekezo at 040 6733 095.

NB:

- No faxed or e-mailed applications will be accepted
- Shortlisted applicants will be subjected to competency assessment and vetting processes
- Only certified copies of certificates, ID and drivers license accepted.
- Canvassing of Councillors and/or officials will result to disqualification of your application
- Only the shortlisted and successful applicants would be contacted, therefore if you have not heard from us within 30 days after the closing date regard yourself as unsuccessful, however the Municipality appreciates your interest and wishes you the best in your career.
- Ngqushwa Municipality is under no obligations to fill the post after advertisement thereof.
- Applicants with disabilities are encouraged to disclose their disability status on their application.
- Preference will be given to applicants from designated groups in line with Employment Equity Act & Plan.

Closing date : 13 September 2016

**MR. TT. MNYIMBA
MUNICIPAL MANAGER**