



BID NOTICE

Date:	Bid No:	Description	Tender closing date	enquiries
29/01/2018	8/2/605/2017-2018	Services for ICT Maintenance and Support	06 February 2018 Time: 11:00	Mr Mzi Fekema 040 6733095

The Municipality is requiring a service provider for the above mentioned services. The document will be available at Ngqushwa Municipality at a cost of **R100 non-refundable** to the service provider/supplier 30 January 2017 at Ngqushwa Municipality, ERF 313, Main Road, Peddie.

Completed Bid documents are to be placed in a sealed envelope endorsed the above mentioned services must be deposited in the Bid Box, at the offices of the Ngqushwa Local Municipality, **not later** than 06 February 2018 at **11h00**.

FUNCTIONALITY CRITERION

EXPERIENCE	40
EXPERTISE	40
METHODOLOGY	20

A minimum score of 60 points out of 100 must be scored for functionality. Bidders who do not obtain the minimum score for functionality, will not be considered for further evaluation

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2011 (PPPFA) POINTS WILL BE AWARDED AS 80/20 points

Price	-	80 points
B-BBEE	-	20 points

SUPPLIERS/SERVICE PROVIDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- [a] The Ngqushwa Local Municipality Supply Chain Management Policy will apply;
- [b] The Ngqushwa Local Municipality does not bind itself to accept the lowest QUOTE or any other QUOTE and reserves the right to accept the whole or part of the BID;
- [c] Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, may not be accepted.
- [d] Price(s) quoted must be valid for at least thirty (90) days from date of your offer.
- [e] Price(s) quoted must be firm and must be inclusive of VAT.
- [f] A firm delivery period must be indicated.
- [g] For all transactions exceeding R15 000,00 your original tax clearance certificate must be furnished from SARS. (Tax Clearance Certificate- original copy)
- [h] This BID will be evaluated in terms of the 80/20 preference point system as prescribed in the **Preferential Procurement Regulation of 2011 & 17** for this purpose the service

providers are required to submit together with their bids the **Original and valid B-BBEE Status Level Verification Certificate** or **certified** copies thereof.

- [i] Certified copy/s of IDs, CK certificate must be attached.
- j] **Only Service Providers registered on the Central Suppliers Database will be considered.**
- (K) Must provide a Municipal Levy Clearance Certificate/Municipal account of not older than three months from a municipality where the entity operates (lease agreements and sworn statements / affidavits are also accepted). Failure to do so will result in disqualification.

M MPAHLWA
MUNICIPAL MANAGER